

GOVERNOR APPOINTMENTS PANEL

Friday, 21st November, 2014

2.00 pm

Wantsum Room, Sessions House, County Hall,
Maidstone





AGENDA

GOVERNOR APPOINTMENTS PANEL

Friday, 21st November, 2014, at 2.00 pm
Wantsum Room, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone **01622 694342**

Tea/coffee will be available before the meeting

Membership (7)

- Conservative (4): Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger and Mr R J Parry
- UKIP (1): Mrs Z Wiltshire
- Labour (1): Ms A Harrison
- Liberal Democrat (1): Mr D S Daley

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. PANEL BUSINESS

- A1 Substitutes
- A2 Declarations of Interests by Members in items on the Agenda for this meeting.
- A3 Minutes (Pages 5 - 8)
- A4 The new Guidelines for the Nomination of Local Authority Governors (Pages 9 - 10)
- A5 The new Process for the Removal of Local Authority Governors (Pages 11 - 12)
- A6 Proposed Future arrangements for the Governor Appointments Panel (Pages 13 - 14)

B. APPOINTMENT OF LEA SCHOOL GOVERNORS

- B1 Authority Governors for Primary, Secondary and Special Schools in Kent (Pages 15 - 26)
- B2 Other items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
(01622) 694002

Thursday, 13 November 2014

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

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KENT COUNTY COUNCIL

GOVERNOR APPOINTMENTS PANEL

MINUTES of a meeting of the Governor Appointments Panel held in the Wantsum Room, Sessions House, County Hall, Maidstone on Friday, 3 October 2014.

PRESENT: Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger, Mr D S Daley, Ms A Harrison and Mrs Z Wiltshire

OFFICERS: Mr L Round (Governor Support Officer) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS**15. Minutes**
(Item A3)

RESOLVED that the Minutes of the meetings held on 27 June 2014 and on 3 September 2014 are correctly recorded and that they be signed by the Chairman.

16. Authority Governors for Primary, Secondary and Special Schools in Kent
(Item B1)

(1) The Panel agreed to accept three late nominations. These were for Mr Graham Birrell at the proposed Federation of Goodnestone and Nonington CE Primary Schools, Mr John Hoadly at Ulcombe CE Primary School and Mrs Susannah Wood at Offham Primary School. All three nominations were accepted.

(2) Members of the Panel noted that the number of nominations coming forward was considerably lower than was normally the case, and that this trend was likely to continue. On this particular occasion, no one who had been nominated had given any grounds for the Panel to decide whether there were grounds to make an exception. The Panel therefore asked for a report at its next meeting setting out ways in which the appointments process could be made more efficient and not require Panel Members to travel to County Hall from different parts of the County unnecessarily.

(3) RESOLVED that the appointments of Authority Governors to Primary, Secondary, Special Schools, Pupil Referral Units, the Pool of Additional Governors and nominations to non-Authority Academies be agreed as set out in the Appendix to these Minutes.

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APPENDIX
(Paragraph 16 of the Minutes refers)

1. ASHFORD

School

Darenth Community Primary School

Appointee

Mrs J Webster

4. DOVER

School

All Souls CE Primary School
Proposed Federation of Goodnestone and Nonnington
CE Primary Schools
Sholden CE Primary School

Appointee

Rev B Preece

Mr G Birrell

Mr P Marsh

5. GRAVESHAM

6. MAIDSTONE

School

Barming Primary School
Ulcombe CEP School

Appointee

Mrs A Williams

Mr J Hoadly

7. SEVENOAKS

School

Hextable Primary School
Ide Hill CEP School
St John's CEP School

Appointee

Mr S Hemmings

Mr I Basden-Smith

Mr E Symes

8. SHEPWAY

School

Dymchurch Primary School

Appointee

Ms S Dinsdale

9. SWALE

10. THANET

School

Chilton Primary School
St Peter in Thanet CE Junior School

Appointee

Mr R MacFarlane

Mrs L Pearson

11. TONBRIDGE AND MALLING

School

Brookfield Junior School

Appointee

Mrs C Pratley

Kings Hill Primary School
Offham Primary School
Sussex Road Community Primary School

Mr C Fleckney
Mrs S Wood
Ms C Acaster

12. TUNBRIDGE WELLS

School

Horsmonden Primary School

Appointee

Mr N Foster

- 13. PUPIL REFERRAL UNITS**
- 14. PROPOSED FEDERATIONS**
- 15. POOL OF ADDITIONAL GOVERNORS**
- 16. NOMINATIONS TO ACADEMIES**

KENT COUNTY COUNCIL GUIDELINES FOR THE NOMINATION OF LOCAL AUTHORITY GOVERNORS

The following guidelines are based upon the legislation outlined at the end of this document and are reviewed on a regular basis by Kent County Council. Kent County Council has delegated the authority to appoint or remove LA governors to school governing bodies, Pupil Referral Units and Academies to a sub-committee of its Selection and Member Services Committee - the Governor Appointments Panel (GAP) - as set out in Appendix 2 Part 2 of the Constitution. This guidance applies to only this category of governorship.

General principles and expectations

Local Authority governors should be able to make a full and effective contribution as a school governor and meet the skill set identified by the appointing school.

Candidates will be considered for nomination to a governing body vacancy by reference to a completed application form, and matching to the identified skill set

A member of staff who works at the school cannot be appointed as a local authority governor.

All candidates for nomination must conform in full with the qualifications and disqualifications specified in The School Governance (Constitution) (England) Regulations 2014.

Kent County Council has laid down the following guidelines for the appointment of local authority governors. GAP will also take account of any relevant comments received from the Head Teacher, governing body or local authority officers before recommending a candidate for nomination or re-nomination.

Potential Conflicts of Interest

Kent County Council aims to ensure that no potential conflicts of interest will arise between the personal interests of the local authority governor and the local authority. Accordingly, a candidate is unlikely to be successfully nominated for appointments as a local authority governor to a school if s/he:

1. is a member of staff in a Kent funded school (however, a candidate who volunteers at the school may be nominated if GAP deems that their relationship to the School is sufficiently remote to make a potential conflict of interest unlikely to arise)

2. is a parent of a child attending the school
3. is related to a member of staff, or a member of the school's governing body
4. has worked at the school in the past
5. has worked at a school in the same area in the last 2 years
6. has made a complaint of a vexatious nature to either the school or the local authority

Re-appointment

Because appointment is at governing body level, if a person continues to meet the skills requirements, the governing body can make an appointment for a further term of office providing they have satisfied the following conditions.

- within 2 months of the end of the governors' term of office, the governing body provides to the panel
- a statement from the governor outlining the contribution they have made to the effectiveness of the governing body over their term of office, and
- a statement from the governing body supporting their reappointment

The Governor Appointments Panel's Discretion

GAP has the discretion to agree to the nomination of any candidate. In considering whether to exercise its discretion, it will take account of any relevant comments received from the Head Teacher, governing body or local authority officers before recommending a nominee for appointment. Its decision will be taken with full regard to all aspects of equal opportunities legislation and will also take into account any other factor that the candidate wishes to be taken into consideration.

Note: A register of exceptions is maintained of any person appointed against these guidelines.

These Guidelines were approved by Selection and Member Services Committee on 8 October 2014. They take into account changes arising from the Education Act 2002: specifically, the new School Governance (procedures) (England) Regulations 2014, the Education and Inspections Act 2006, and The School Governance (Constitution) (England) Regulations 2014.

Process for the Removal of local authority governors

Local authority governors may be removed from office by the local authority that nominated them. The local authority must give written notice of the removal to the clerk to the governing body and to the governor concerned.

Procedure

1. The governing body, the Cabinet Member for Education and Health Reform, the Local Member or the Corporate Director for Education and Young People's Services makes a formal written proposal to KCC Governor Appointments Panel (GAP) for removal of a local authority governor, giving reasons for the proposal.
2. Before the remainder of the procedure commences, the grounds for the removal request will be forwarded to the Director of Governance and Law who will advise on their legal soundness.
3. The proposal for removal is shared with the governor concerned, and he/she is provided with an opportunity to provide a written response.
4. A Panel of 3 elected Members is convened by GAP to consider the removal proposal and the governor response.
5. An investigation may be commissioned by the Panel if it feels it has insufficient evidence on which to base its decision.
6. A decision is reached and shared with the individual governor concerned and the governing body.
7. In the event of the removal being agreed, the individual is informed of their right of appeal.

Appeal

1. Further information is sought and/or provided by either or both parties.

2. A Panel of 3 (previously uninvolved) elected Members is convened by GAP to consider the proposal, findings of the original hearing, and any additional information provided.
3. The Panel reaches a decision and shares it with the individual governor and the governing body.

*Local authority governors are automatically **disqualified** from continuing to serve if at any time they meet the grounds for disqualification*

These Guidelines were approved by Selection and Member Services Committee on 8 October 2014. They take into account changes arising from the Education Act 2002: specifically, the new School Governance (procedures) (England) Regulations 2014, the Education and Inspections Act 2006, and The School Governance (Constitution) (England) Regulations 2014.

From: **David Brazier, Chairman of the Governor Appointments Panel**
Patrick Leeson, Corporate Director for Education, Learning and Skills
Geoff Wild, Director of Governance and Law

To: **Governor Appointments Panel – 21 November 2014**

Subject: **Future arrangements for the Governor Appointments Panel**

Classification: **Unrestricted**

Electoral Division: All

Summary:

This report takes into account the revised arrangements for the nomination of Local Authority Governors and sets out possible arrangements (for recommendation to Selection and Member Services Committee) to make the process more efficient without requiring Panel Members to travel to County Hall unnecessarily from different parts of the County.

1. Background

1.1 Changes to school governance constitution regulations in September 2012 reduced the number of local authority governors on a single governing body to **'one, and only one'**. Under the 2012 regulations, the local authority role is redefined to one of 'nominating a suitably skilled individual' for the role, with the governing body 'making' the appointment at school level.

1.2 All maintained schools are required to reconstitute under the 2012 regulations by September 2015, if they have not already done so. As a consequence, the number of nominations to serve as local authority governors will reduce considerably.

2. The impact on the Governor Appointments Panel

2.1 The Governor Appointments Panel is a Sub-Committee of Selection and Member Services Committee, exercising on its behalf the responsibility for the appointment or removal of Authority Governors. The Panel has only needed to consider 1 application for the removal of a governor over the past 10 years.

2.2 The Governor Appointments Panel meets on six occasions each year. Historically, each meeting has considered between 40 and 60 nominations, including up to ten where the candidates have in some way not conformed to the guidelines for appointment set by Selection and Member Services Committee. On occasions, the Panel has needed to choose between one or more candidates for the same position.

2.3 The most recent meeting of the Panel considered 17 nominations. None of these in any way breached the guidelines. Members of the Panel commented that

they had been required to travel to County Hall from different parts of the County in order to attend a meeting which had not required them to perform anything meaningful duty. It was considered more than likely that such a situation might occur on a number of future occasions.

3. Proposed change to the process

3.1 The Governor Appointments Panel asked officers to propose a course of action that would make the process for appointment of governors more efficient without compromising the right of Members to make decisions that require the exercise of judgement.

3.2 The most promising course of action to achieve this goal would be for Selection and Member Services Committee to give delegated powers to the Corporate Director of Education, Learning and Skills (in consultation with the Chairman of the Governor Appointments Panel) to make all appointments where the nominated governor meets the guidelines in full. This would enable the Panel meetings to be cancelled unless there were requests to consider exceptions. A report setting out those appointments made under delegated powers would be given to each Panel meeting that took place.

4. Recommendation(s)

Recommendation(s):

The Panel is invited to agree the recommendations set out in paragraph 3.2 above for approval by Selection and Member Services Committee.

Lee Round
School Governance Officer
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lee.round@kent.gov.uk

Andrew Tait
Democratic Services Officer
01622 694342
andrew.tait@kent.gov.uk

By: Corporate Director Education, Learning and Skills
To: Governor Appointments Panel – 21 November 2014
Subject: AUTHORITY GOVERNORS FOR PRIMARY, SECONDARY
AND SPECIAL SCHOOLS IN KENT
Classification: Unrestricted
File Ref: ST/10/14

Summary: To consider nominations for appointments to school governing bodies.

FOR DECISION

The following schedule shows for each school the names of persons nominated for the vacancy and the sponsor submitting the nominations.

Recommendations

Members are asked TO MAKE nominations for appointments for Authority governors in primary, secondary and special schools in this schedule.

Sue Tunnicliffe
Leadership And Governance Senior Improvement Advisor

Background Documents
None.

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Governor Appointments Panel Nomination List 21 November 2014

The shaded schools have not reconstituted.

Ashford

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA The John Wallis CE Academy						
Bethersden Primary School	Marian Draper		New nomination	Governing Body		
Challock Primary School						
Downs View Infant School			Reconstituting			
Godinton Primary School						
Goldwyn School						
Lady Joanna Thornhill (Endowed) Primary						
North School, The						

Canterbury

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
Blean Primary School						
Chaucer Technology School			School closing			
Herne Bay Junior School						
Herne CE Junior School	Dorelle Furness		New nomination	Governing Body		
Joy Lane Primary School	Gerald Skinner	19-Dec-14	Appointed in a different role			
St Nicholas' School, Canterbury						
St Thomas' Catholic Primary School, Canterbury						

Westmeads Community Infant School	Jennifer Rogers		New	Governing Body		
Whitstable & Seasalter Endowed CEJ School						
Wickhambreaux CEP School						

Dartford

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
Bean Primary School						
Craylands School, The						
Dartford Bridge Community School						
Dartford Grammar School for Girls						
Fleetdown Primary School						
Holy Trinity CE Primary School, Dartford	Anita Thandi	19-Dec-14	Willing to continue	Governing Body	69%	
Langafel CE (VC) Primary School						
Northfleet School for Girls						
Our Lady's Catholic Primary School, Dartford						
Rowhill School						
St Albans Road Infant School						
St Anselm's Catholic Primary School						
Stone St Mary's CEP School						
West Hill Primary School						

Dover

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Dover Christ Church Academy						
Dover, St Mary's CE Primary School						
Green Park Community Primary School						
Langdon Primary School	Christine Hilson	19-Dec-14	Willing to continue	Kent County Council	95%	

Gravesham

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Mayfield Grammar School, Gravesend						
Cecil Road Primary School						
Culverstone Green Primary School						
Higham Primary School						
Istead Rise Primary School						
Lawn Primary School						
Painters Ash Primary School						
Riverview Infant School						
Rosherville CEP School						
Shears Green Junior School						
Shorne CEP School						

Wrotham Road Primary School					
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Maidstone

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Maidstone St John's CE Primary School						
ACA Maidstone St John's CE Primary School						
Barming Primary School						
Boughton Monchelsea Primary School						
Bredhurst CE Primary School						
Brunswick House Primary School	Ellie Dunnet		New Nomination	Kent County Council		
East Borough Primary School						
Five Acre Wood School						
Greenfields Community Primary School						
Headcorn Primary School						
Hollingbourne Primary School						
Hunton CEP School						
Lenham Primary School	Shirl Wood		New nomination	Governing Body		
Marden Primary School						
Palace Wood Primary School						
Platts Heath Primary School						
Senacre Wood Primary School						
St Francis' Catholic School, Maidstone						
Sutton Valence Primary School	Randa William	19-Dec-14	Not willing			

Swadelands School - Specialist School & Sports College						
Ulcombe CE Primary School						
West Borough Primary School	Philip Noakes	04-Dec-14	Willing to continue	Governing Body	83%	

Sevenoaks

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Oasis Hextable School	Tim Burrow	01-Dec-14	Willing to continue	Kent County Council	88%	
Crockenhill Primary School						
Downsview Primary	Christine Allsop	19-Dec-14	Will move to another position			
Dunton Green Primary School						
Fawkham CEP School						
Hextable Primary School						
High Firs Primary School						
Horton Kirby CE Primary School						
Leigh Primary School						
New Ash Green Primary School						
Penshurst CE (VA) Primary School						
Seal CEP School	Kim Silver	07-Dec-14	Willing to continue	Governing Body	100%	
Seal CEP School	David Small	19-Dec-14	Wishes unknown			
Sevenoaks Primary School						
St Mary's CE (VA) Primary School						
St Paul's CE (VC) Primary School						
Weald Community Primary School						

Shepway

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
Brenzett CE Primary School						
Castle Hill Community Primary	Nick Adams	19-Dec-14	Willing to continue		81%	
Elham CE Primary School	Robert Bagley	19-Dec-14	Willing to continue		75%	
Hawkinge Primary School						
Lyminge CE Primary School						
Lympne CEP School						
Pent Valley Technology College			Reconstituting			
Stelling Minnis CE Primary School						

Swale

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Luddenham School						
Borden CEP School						
Bredgar CEP School						
Canterbury Road Primary School	Margaret COXALL		New appointment	Governing Body		
Canterbury Road Primary School	Neil Tummon	19-Dec-14	Does not wish to stand			
FED The Sheerness West Federation						
Lansdowne Primary School						
Queenborough Primary School	Colin Wyver	19-Dec-14	Willing to continue	Conservative/Governing Body	83%	

St Edwards Catholic Primary School					
St George's CE Primary School (VA) Minster					
Teynham Parochial CEP School					

Thanet

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA Newlands Primary Academy						
ACA Northdown Primary School						
ACA Salmestone Primary School						
ACA St Laurence in Thanet CEJ School						
Bromstone Primary School	Peter Tye		New nomination	Governing Body		
Holy Trinity and St John's CEP School, Margate						
St Anthony's School						
St Crispin's Community Primary Infant School						
St Nicholas At Wade CEP School	Gerard Benson	19-Dec-14	Willing to continue	Governing Body	86%	
St Nicholas At Wade CEP School	Nick Swift	19-Dec-14	RESIGNED			
Westmeads Infant School	Jennifer Rogers		New nomination	Governing Body		

Tonbridge &

Malling

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
ACA More Park RCP School						
ACA Wrotham School						
Burham CEP School						
FED The Malling Holmesdale Federation	Richard Sams	29-Jan-15	Willing to continue	Kent County Council	83%	
Hadlow School						
Hildenborough CE Primary School	Penelope Iversen	19-Dec-14	Willing to continue			
Ightham Primary School						
Lunsford Primary School						
Mereworth Community Primary School						
Plaxtol Primary School						
Slade Primary School						
St George's CE (VC) Primary School, Wrotham	Mark Knight	31-Dec-14	Willing to continue	Governing Body	67%	
St Mark's CEP School, Eccles						
Stocks Green Primary School						
The Judd School						
Wateringbury CE Primary School						

Tunbridge Wells

School Name	Governors Name	end of term of office	New/Re-nomination	Nominating Body	attendance	issues
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ACA Mascalls School					
Bidborough CEP School					
Brenchley and Matfield CEP School					
Cranbrook CEP School					
Frittenden CE Primary School					
Hawkhurst CE Primary School					
Lamberhurst St Mary's CEP School					
Pembury School	Kevin Smith	19-Dec-14	Not willing		
PRU West Kent Learning Federation PRU					
Sandhurst Primary School					
St Augustine's Catholic Primary School, Tun Wells					
St James' CE Junior School					

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